



Parent Code of Conduct

The Parent Code of Conduct outlines the expected standard of behaviour for parents, carers or guardians of students attending OakTree College. These are based on the College's core values of fairness, empowerment, deliberate and purposeful actions, industriousness and inclusivity.

Parents, carers and guardians are expected to adhere to the Parent Code of Conduct.

1. Rights and Obligations of Parents, Carers or Guardians

The College recognises that parents, carers or guardians have:

- The right to expect that their children will be educated in a safe learning environment in which there is care, courtesy and respect for the rights of others;
- A right to be informed about the academic progress and emotional, psychological and physical wellbeing of their child during enrolment at the College;
- An obligation to assist the College in its efforts to maintain a positive teaching and learning environment by supporting the College in its implementation of this Student Code of Conduct and the Student Behaviour Management Policy;
- An obligation to enter into a written agreement (the Enrolment Agreement) in which they recognise their obligation to uphold and support the Student Code of Conduct.

Parents, carers or guardians will:

- Always behave respectfully and courteously towards all students, staff and other parents, carers or guardians;
- Support the safety and wellbeing of students attending the College including Child Safe and other health and welfare initiatives;
- Comply with reasonable requests and directions from the College leadership and senior members of staff;
- Raise concerns about student behaviour or student welfare with the Executive Principal, Assistant Principal or another staff member;
- Make reasonable efforts to ensure that their child complies with the College policies and procedures including the Student Code of Conduct, Anti-Bullying and Anti-Harassment, Student Behaviour Management and Internet Use policies;
- Use the College procedures for raising and resolving a grievance or complaint;
- Inform the Executive Principal of any changes to emergency and other contact details, including changes to social or support workers, medical conditions, mental health or special needs as applicable;
- Engage with College communication platforms to assist the educational needs of the student;
- Encourage students to attend the College consistently and on time;

- Raise matters of concern with College staff as early as possible in order that these are addressed effectively;
- Be responsible for the timely payment of any tuition fees or costs; raise any concerns about payments as soon as they are apparent;
- Refrain from actions and behaviour that constitutes bullying, harassment, discrimination or vilification;
- Refrain from activities, conduct or communication including social media to bully or criticise individual people associated with the College or to undermine the authority of the College.

2. Consequences of Breaches of the Code of Conduct

The College expects that it will have the co-operation of parents, carers or guardians in adhering to the code. A serious breach, as determined by the Executive Principal and endorsed by the College Board, may result in prohibiting access to the College or the termination of student enrolment.

Declaration

I, _____ have read and understood the above code of conduct and agree to abide by this code during my enrolment at OakTree College.

Parent, carer or guardian Signature: _____ Date: _____