



Reasonable Adjustment Procedure

1. Purpose

The purpose of this procedure is to state Oaktree College's ('the College') commitment to providing reasonable adjustments to students with a disability as part of the College's duty of care obligations.

2. Commitment

The College commits to providing reasonable adjustments to all students, including students with a disability. The College building is accessible to all, with disabled toilets and double doors opening for wheelchair access.

The College will:

- Ensure that all students are treated fairly and with respect;
- Provide reasonable adjustments to students with a disability to enrol in or participate at the College;
- Make reasonable adjustments to the extent that they do not involve unjustifiable hardship;
- Ensure that it meets best practice and complies with the applicable legislative and regulatory requirements;
- Report back to the Board on any feedback or suggestions in ensuring that the College is accessible to all students.

3. Contact

If you have any concerns, contact the College Executive Principal.

4. Related policies

- Occupational Health and Safety Procedures
- Duty of Care Policy
- Child Safety Policy
- Complaints Policy
- Emergency and Critical Incident Management Plan

5. Approval and Review

Document Owner:	Executive Principal
Approved by:	College Board
Approved date:	June 2024
Next review date:	June 2025 (and every 12 months thereafter)